

Minutes of Meeting

Date:	22/12/2016
Time:	11:00 AM
Location:	Faculty Meeting Room

Members Present		Members Absent	
i.	Dr S Bhattacharya	i.	Prof Senthil Kumar
ii.	Prof S Banerjee (Special Invitee)	ii	Gp. Capt. K. Nath
iii.	Prof H Rajpal		
iv.	Prof R Kamble		
v.	Dr K Nilakantan		
vi.	Dr J Sharma		
vii.	Dr S Singh (Special Invitee)		

Meeting Agenda

Questions pertaining to IQAC in NAAC questionnaire

Action Plan

The following answers were formulated:

6.5.1 Does the Institute conduct an academic audit of its departments, Give details

Yes Through Course Curriculum Review
Course Delivery and Feedback
Examination, Evaluation and Feedback
Counselling processes for deviations from our norms

6.5.2 Based on the recommendation of academic audit, what specific measures have been taken by the college to improve teaching, learning and evaluation?

- changes in curricula of courses, as well as programme structure, elective offerings
- changes in pedagogy
- counselling for deviations

6.5.3. Is there a central body within the college to continuously review the teaching learning process? Give details of its structure, methodologies and outcomes

Yes, The IQAC meets every trimester to review all academic processes as outlined in our Policy Document
Respective areas also conduct review meetings periodically

6.5.4 How has IQAC contributed to institutionalizing quality assurance strategies and processes.



The recommendations of IQAC relating to the following have been institutionalized:

- Programme structure
- Examination Rules
- Major/minor Electives Rules
- Evaluation deadlines

6.5.5 Does the IQAC have external members in its committees? Give details of their contributions

The IQAC itself does not have external members, but several of the committees functioning in the institute do have external members

- Academic Advisory Committee
- External Curriculum review committees
- Faculty Appraisal committees

6.5.6 Has the IQAC conducted any study on the incremental academic growth of students from the disadvantaged sections of society?

Not Applicable

6.5.7 What policies are in place for the periodic review of administrative and academic departments, subject areas, research centers, etc.?

See the IMT-Quality process document which spells out in full detail the review processes

6.2.4 Does the college have a formally stated quality policy? How is it designed, driven, deployed and reviewed?

- The mission statement of the college clearly spells out the quality policy, as to develop managerial competencies to provide sustainable solutions for the global socio-economic business environment.
- This has been designed by the entire faculty body in unison and approved by higher management bodies of the institute.
- This has been deployed and incorporated in, and is a common thread in, most of our courses unless where found infeasible, thereby driving the entire academic process.
- While the policy is reviewed at the higher levels only, its deployment is subject to review as per the quality policy review processes as stated in our quality policy document